

# THE EXECUTIVE

## Bahrain Management Society e-Newsletter

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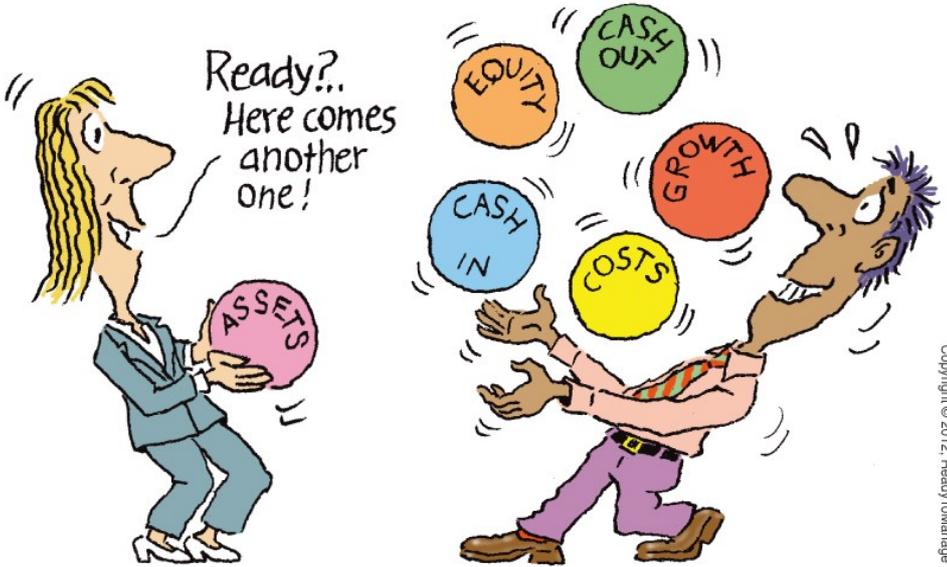
The next Publication will be in **December** with your support.

### Welcome to the hot summer topics !!

It's the 3rd edition of The Executive e-Newsletter for this year. In this hot summer edition we are featuring another four new interesting topics. The first one is an educational management comic for non financial managers. The second topic is a collection of BMS events for our members long lasting memory. The third topic is featuring a special member interview with typical Q&A's, and on this edition it is with the President himself. And finally, the fourth topic is a research paper written by a member of BMS. Please enjoy reading them and we hope to receive your comments and suggestions to develop the newsletter to the best we can.

## Management Comic

### Finance for Non-Financial Managers



## Contact us

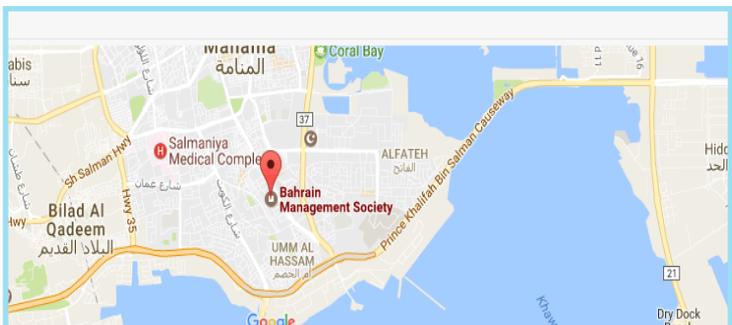
**Address:**  
P.O. Box 3268  
Manama  
Kingdom of Bahrain

**Email:**  
[admin@bms.org.bh](mailto:admin@bms.org.bh)

**Phone:**  
(+973) 17827676

**Fax:**  
(+973) 17827678

## How to find us



## Photos Album



Photo Contribution by Zubair Askari

The annual Ramadhan gathering (Ghabga) which has taken place on Monday, 12th June 2017 at The Mercure Hotel , Al Seef area behind Al A'Ali Mall.



Photo Contribution by Dr. Abdul-Hasan Al Dairi

Board members visiting BSE Secretary Mr. Saliman Ebrahim on 12th August 2017 in his home to wish him well upon his sudden illness.

Members are most welcome to contribute with their photos

## Dr. Adel Hamad

The President of BSE

Q1: When did you join BMS and elected as President ?

Joined in year 2004 and got elected as president on year 2008.

Q2: Are you satisfied with what you have achieved so far? If not why?



Dr. Adel Hamad

During the past fifteen years, Bahrain Management Society (BMS) has established its solid foundation by listening to its members and has strived to achieve its objectives. We believe BMS has been very successful throughout the years but we are not satisfied as we are committed to do more and doing it better. We are working hard to make our services to our members more value added activities by ensuring that all members can easily access all aspects of our knowledge, experience and services in areas that interest them. Societies in the Kingdom are all based on philanthropic work and people do these jobs as contribution to communities and societies which sometime not enough efforts are being placed to progress and grow.

Q3: What are the mission, vision and the strategic objectives of BMS?

### Our Mission

Provide a forum for promoting best management practice and professionalism so as to enhance the development of Bahrain's managers and thus serve the community . We will do this by conducting workshop, seminars and conference the field of management for disseminating knowledge of management through a advanced communication media. Undertaking research in management and producing publications. and adding value to the national economy through productive management .

### Our Vision

We aspire to be recognized as the premier management society in the region, fostering cutting-edge management development, and leading change in a changing world.

Q4: What future initiatives you would like to implement while you are the president?

There are many challenges to be faced along the way but we see an exciting future where we will ensure that our society remains the first choice of anyone who wants to improve his or her leadership and management skills as well as to widen their networking base.

Q5: How easy to implement them in the current situation?

Management is an art in itself and today's managers need to focus on how to develop quality, character, mindset, values, principles and courage. The challenges that managers face today take them out of the boxes of hierarchy and move them into a more flexible and fluid management system that foster their energy and spirit. The global, regional, and local competition force managers to listen to customers and staff and learn what they value, recognizing that this is the way to grow and become stronger.

Q6: What is you final message to the members for their support?

Our membership base is growing and our strategic priority is to provide more services and become more responsive to the needs of our members. We look to a future where we can do more for our members and for the profession as a whole. I would like to see more members to participate in our activities and committees so they can share their skills, knowledge and experiences to and with others. [End](#)

## How to Start Your Organizational Knowledge Management to Support the New Quality and Project Management Standards

**Yousif Amin**

BSE KM Group Leader



**Introduction:** The ISO 9001:2015 'is the new world's leading quality management standard', and has a new clause on organizational knowledge requirement: 7.1.6 - Organizational Knowledge Requirements. It states that for the organization to pass the ISO audit, it has to do the followings:

- Determine the knowledge necessary for the operation of processes and to achieve conformity of products and services.
- Maintain this knowledge and make it available to the extent necessary.
- Consider current knowledge and determine how to acquire or access the necessary additional knowledge (when addressing changing needs and trends).

**NOTE 1:** Organizational knowledge can include information such as intellectual property and lessons learned.

**NOTE 2:** To obtain the knowledge required, consider: a) Internal Sources (e.g., learning from failures and successful projects, capturing undocumented knowledge and experience of topical experts within the organization); b) External Sources (e.g., standards, academia, and conferences, gathering knowledge with customers or providers). When addressing changing needs and trends, the organization shall consider its current knowledge and determine how to acquire or access the necessary additional knowledge.

In addition, a new Lessons Learned Register is now becoming an important part of the Tools and Techniques of Project Management for Project Managers. PM's will be encouraged to update the system based on their project experience on frequent basis (not just at the end of the project completion as they normally do). Updates can be done at any time throughout the project, especially at the end of project phases. This Lessons Learned is an essential practice for re-using experience and knowledge gained to avoid repeating catastrophic mistakes or can help in re-repeating opportunities in projects.

Those are the simplest steps for any starting organization to deal with them.

**Abstract:** "Knowledge" can be as defined as the available collection of information being a justified belief and having a high certainty to be true. Every organization has employees and each one knows a little or something that other colleagues do not. To succeed in the long term, businesses knowledge must be properly managed to turn it into an organizational success. To do this properly, you'll need an effective knowledge management system (KMS) based on the socio-technical aspects that can support your culture, business requirements and growth. In addition, the newly International Standard for Quality Management System (ISO9001:2015) has now mandatory audit on the organizational knowledge starting, as well as by the leading International Project Management Best Practice guide, widely known as the PMBOK Guide, 6th Edition. Therefore, organizations need to act fast on applying KM.

### How to do it?

Those are the simplest steps for any starting organization.

1. Start small then keep expanding.
2. Identify a specific goal employees can relate to.
3. Create a method for capturing knowledge data.
4. Create a method for transferring and re-using knowledge data.
5. Repeat above.

### Just Start Small enough to keep you going:

Start by asking employees to focus on something tangible, which will help them to share their knowledge. Capture that knowledge via email, discussions, collaboration knowledge management systems or document repositories. Then, set up a method to allow your employees to access on the data or learn the lessons. There are software solutions that can help, but don't be afraid to innovate locally based on your own business IT expertise and culture.

### Increase your understanding of KM:

Knowledge management is a huge topic with many branches that may or may not fit your organization. Before you invest in expensive solutions, extra research may be advised.

### Create a knowledge repository:

You need a place to store data. It can be as simple as a centralized file storage location on your server or a dedicated knowledge software application. Knowledge management case studies can be challenging and KM software vendors are available on the net. but you need strong local support later on.

### References:

- 1- The ISO9001 : 2015
- 2- The PMI PMBOK GUIDE, 6TH EDITION